UNIFOR
Local2289 Canada

Check #_____

Date of Voucher _____

Cheque Payable To: _____

Mail To: _____Postal Code _____

EXPENSE VOUCHER:

DATE	FROM	TO	KM	KEY	$ AMT FOR TRAVEL	MISC	MISC (OVER-NIGHT)	MEAL BREAK-FAST	MEAL LUNCH	MEAL DINNER	TOTAL

KEY RE: TRANSPORTATION A-AIR B-BUS C-CAR D-TAXI E-TRAIN F-RENTAL SUBTOTAL $ _____

GENERAL VOUCHER

DATE	REMARKS & EXPLANATION OF ACTIVITIES	TOTAL

SUBTOTAL $ _____

FOR OFFICE USE ONLY

Check amount	Check Written By	Approved By	Approved By

TOTAL AMOUNT BEING CLAIMED $ _____

SIGNATURE OF CLAIMANT_____