

Notice to Locals

Unifor Atlantic Communication Locals 6th Biennial Council Locals Meeting Halifax, Nova Scotia May 15-18, 2017

In accordance with Article 13 of the Unifor Atlantic Communication Locals (Unifor ACL) By-laws, the 6th Biennial Council Locals Meeting will be held on May 15-19, 2017 at the Hampton Inn and Suites, Halifax Nova Scotia. A block of rooms have been reserved for the nights of May 15-18, 2017. The resolutions committee will meet on Tuesday May 16th at 9:00am. The Biennial for all delegates will begin at 9:00 am on Wednesday May 17th 2017 and end at noon on May 19th 2017.

Purpose:

Article 13.2 states:

The purpose of the Biennial Locals Meeting is;

- (a) To exchange ideas and make policy recommendations to the Unifor ACL Executive Board and the National Union;
- (b) To provide a forum for member locals to share information, coordinate activities, and build on solidarity with one another;
- (c) To assist all Locals in participating in the affairs of the Unifor ACL;
- (d) To elect the Chair, Vice-Chair, Treasurer and Recording Secretary of the Unifor ACL Executive Board;
- (e) To amend these bylaws;
- (f) Policies can be established, deleted and/or amended by delegates voting at the Biennial Locals Meeting. All policies and amendments shall be Published on the Unifor ACL website.

Elections for the UACL Executive Board referred to in Article 13.2 (d) above are conducted as per Article 6 of the UACL By-Laws as follows: *“Delegates to the Biennial Council Locals Meeting will elect a Chair and Vice-Chair of the Council Executive Board from among the ranks of the existing Presidents of member Locals. Any member in good standing of a member Local may run for the office of Treasurer or Recording Secretary of the Council Executive Board provided they are in attendance at the Council Locals Meeting or if absent, submits in writing a nomination letter signed by both the nominator and nominee indicating the office for which they are running.”*

Resolutions

Proposed amendments to UACL By-laws and policy recommendations will be accepted in the form of Resolutions which must be approved and submitted by the appropriate Local. **Approved Resolutions must be submitted to the Unifor Local 410 Office, c/o Susan Rice, 330A Portugal Cove Place, NAPE Bldg. St. John's, NL A1A 4Y5, by fax at 709-726-4538, inter-company mail directly to the union office at the above address or by e-mail srice@unifor410.ca by the deadline date of **March 17, 2017.****

Resolution forms and instructions are also attached.

Credentials

A Credential Form identifying each Local delegate must be completed and sent to Susan Rice at the Unifor Local 410 office (address & fax # above) **no later than April 14, 2017.**

Committees

The Resolutions Committee will be comprised of one non-delegate from each Local for a total of four (4) committee members. **Each Local must determine the method of choosing their member to the Resolutions Committee and submit the name to Susan Rice no later than April 14, 2017.** Members of the Resolutions Committee must be prepared to meet in Moncton at least one day prior to the Council Locals Meeting to review each resolution and make recommendations to the meeting’s delegates.

The Election Committee must be elected, the method to be determined by the Unifor ACL Executive Board.

The Credentials Committee will be comprised of two members of the Resolutions Committee.

Local Representation

Council Executive Board members may attend the Council Locals Meetings exclusive of each Locals representation as determined in Article 13.3, which states:

Each Local’s entitlement to representation at the Biennial Council Locals Meeting shall be determined on the basis of membership represented as follows:

<u>Membership Represented</u>	<u># of Delegates to Council Locals Meeting</u>
<i>1 to 200 members</i>	<i>3 Delegates</i>
<i>for each additional 200 members or portion thereof</i>	<i>1 Additional Delegate</i>

Therefore, delegate entitlement by Local (exclusive of Executive Board Members) based on November 2014 membership numbers is:

- Local 401: 4 delegates** (136 members) **Local 410: 7 delegates** (537 members)
- Local 506: 8 delegates** (668 members) **Local 2289: 9 delegates** (805 members)

Locals will determine the method of selecting their delegates in accordance with their Local By-laws. As per an Executive Board motion made January 10, 2017 expenses for all delegates will be the responsibility of Unifor ACL.

Registration

Registration will take place on May 17, 2017 from 8:00 – 9:00 am.